



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		SHIMURALI SACHINANDAN COLLEGE OF EDUCATION
Name of the head of the Institution		Dr. Ahana Chakraborty
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		034733351021
Mobile no.		9051827774
Registered Email		shimuralicollege@gmail.com
Alternate Email		iqac@ssce.ac.in
Address		P.O.: Shimurali, Dist.: Nadia
City/Town		Chanduria (1) Gram Panchayet
State/UT		West Bengal
Pincode		741248

<b>2. Institutional Status</b>	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Sambhu Nath Halder
Phone no/Alternate Phone no.	034733351021
Mobile no.	9733964714
Registered Email	iqac@ssce.ac.in
Alternate Email	sambhu.halder@gmail.com

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.ssce.ac.in/AQAR.aspx">https://www.ssce.ac.in/AQAR.aspx</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="https://www.ssce.ac.in/Pdf/Academic-Calendar/Academic_Calendar_2018-19.pdf">https://www.ssce.ac.in/Pdf/Academic-Calendar/Academic_Calendar_2018-19.pdf</a>

**5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	3.10	2016	11-Jul-2016	10-Jul-2021

<b>6. Date of Establishment of IQAC</b>	30-Apr-2013
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**7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Organisation of Talent Hunt Programme	07-Nov-2018 01	169

Celebration of Rabindranath Tagore	08-Aug-2018 01	172
Manav Bandhan: Road Show (Raksha Bandhan)	25-Aug-2018 01	181
Celebration of 125th Anniversary of Swami Vivekananda	01-Oct-2018 01	192
Celebration of Mahatma Gandhi	10-Oct-2018 01	148
One Day Sesion on Revised Accreditation Framework of NAAC	25-Apr-2019 01	42

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	RUSA 2.0 Component 9	RUSA	2019 365	10000000

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Implementation of Digital Library in the Library: According to IQACs strategy, the institution successfully implemented an Institutional Digital Repository with DSpace Digital Library Software. DSpace is a software package that is commonly

used to create digital content access repositories for scholarly and/or published work. While certain features of DSpace overlap with those of content management systems and document management systems, the DSpace repository software fills a distinct requirement as a digital archives system, focusing on longterm storage access and preservation of digital content. DSpace has been installed and configured on an Ubuntu Linuxbased server for an unlimited number of users.

**Implementation of RFID Technology in the Library:** The college has effectively adopted Radio Frequency Identification (RFID) Technology in the library, which has resulted in significant improvements such as automatic issue return, security of library resources, inventory control, and so on.

**Free WiFi Zone:** The college has successfully made the campus a completely free WiFi zone, and the required equipment has been installed throughout the campus to accomplish this purpose. The IQAC made the decision in the previous year and successfully implemented a free Wi-Fi zone in the current year, using this wireless networking technology that allows devices such as computers (laptops and desktops), mobile devices (smart phones and wearables), and other equipment (printers and video cameras) to connect to the Internet. The free wifi allows students and teachers to connect to the rest of the world, which is very important for them to access digital information and complete their assignments.

**Local Area Network:** The institution acquired a server and successfully established a single networking architecture throughout campus to enhance Local Area Network access and data sharing to nodal systems and output devices. The IQAC determined in the previous year, and successfully accomplished this procedure in the current year, in which all collection of devices connected together within the college campus and also connected Internet.

**Faculty Database Update:** By developing a structure for data gathering, the IQAC launched the development of the database. After entering the relevant data received from the Administrative Staff, the format (in an MS-Excel file) was provided to the Faculty Members. Individual Faculty Member validated the data and completed the forms. The Principal now has access to the database. On request, it has also been forwarded to other members of the Administrative Staff.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Faculty Database Update	By developing a structure for data gathering, the IQAC launched the development of the database. After entering the relevant data received from the Administrative Staff, the format (in an MSExcel file) was provided to the Faculty Members. Individual Faculty Member validated the data and completed the forms. The Principal now has access to the database. On request, it has also been

	forwarded to other members of the Administrative Staff.
Webpage Updating	The IQAC has a website that describes the committee, meeting minutes, Annual Quality Assurance Reports, and other activities. The webpage now includes various reports, Mandatory Disclosures, and other relevant documents and information. A subpage with all of the information that has been uploaded for the relevant authorities is also available. The website satisfies all legal requirements imposed by NCTE, MHRD, UGC, and the West Bengal government, including affiliating university.
Data Consolidation and Evaluation	The IQAC has initiated by streamlining and bolstering efforts towards efficient documentation and simple data retrieval through a system of digitalization, the College can keep track of curricular and extracurricular activities, the operation of different school subjects, committees, cells, and statutory bodies. Creating a more efficient system to analyze the data use by keeping track of all activities of statutory bodies, academic disciplines, and cells, carefully examining their reports, and uploading them to Google Drive and an external hard drive.
Talent Hunt	A "Talent Hunt" activity was hosted at the institution, during which the campus was made available to the students so they could show off their skills in both co-curricular and academic pursuits. The purpose of this event was to promote the college's community outreach programme as well as the benefits of creating diverse teams for academic and cultural outputs. The goal of IQAC's initiative to examine students' extracurricular activities and highlight their excellence has been greatly successful.
Feedback	IQAC consolidated the student feedback and presented it to a sub-committee formed specifically for this purpose for analysis. Individual feedback forms were given to the Teachers' Council for discussion and the implementation of remedial steps to improve teaching and learning quality.
Data Submission	According to the guidelines, the college actively participated in the

	All India Higher Education Survey (AISHE) and submitted all essential data in the appropriate format with supporting documents.
Revised Accreditation Framework of NAAC	Initiated the data preparation procedures for the second cycle of NAAC accreditation. As part of this, a one-day session on Revised Accreditation Framework of NAAC was held on April 25, 2019 at Multipurpose Hall of the college for all academic and staff members.
CCTV Surveillance	The college has successfully installed CCTV cameras around campus, as planned by the IQAC the previous year, to enable effective surveillance of internal and external activities, as well as rigorous college security. Two monitoring systems have been deployed, from which frequent observation is conducted.
Local Area Network	The institution acquired a server and successfully established a single networking architecture throughout campus to enhance Local Area Network access and data sharing to nodal systems and output devices. The IQAC determined in the previous year, and successfully accomplished this procedure in the current year, in which all collection of devices connected together within the college campus and also connected Internet.
Free WiFi Zone	The college has successfully made the campus a completely free WiFi zone, and the required equipment has been installed throughout the campus to accomplish this purpose. The IQAC made the decision in the previous year and successfully implemented a free Wi-Fi zone in the current year, using this wireless networking technology that allows devices such as computers (laptops and desktops), mobile devices (smart phones and wearables), and other equipment (printers and video cameras) to connect to the Internet. The free wifi allows students and teachers to connect to the rest of the world, which is very important for them to access digital information and complete their assignments.

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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <thead> <tr> <th>Name of Statutory Body</th> <th>Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Governing Body, Shimurali Sachinandan College of Education</td> <td>09-Jul-2022</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Governing Body, Shimurali Sachinandan College of Education	09-Jul-2022
Name of Statutory Body	Meeting Date				
Governing Body, Shimurali Sachinandan College of Education	09-Jul-2022				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	25-May-2016				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	26-Feb-2019				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college has attempted to collect higher educational statistics via a webbased Management Information System in order to portray the status of higher education. Teachers, student enrollment, programmes, examination results, education financing, infrastructure, and other data are being collected. This webbased MIS employs computer technology to deliver information and decision support to colleges, so assisting us in becoming more effective. College has operating online salary bill, payment of Provident Fund through WBIFMS Portal, claim of reimbursement in West Bengal Health Scheme, etc.				

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has devised mechanisms for effective transaction of curriculum. At the beginning of an academic session, a meeting is held in the presence of all teachers in which the topics in the syllabus are distributed. The Principal provides a well-constructed weekly Routine for each semester. Teachers prepare

their lectures according to the syllabus and take advantage of multimedia as per requirement. Generally resource persons from different disciplines deliver special lectures on different occasions in the college. The college has a very rich central library with an open access system. A good number of Journals (Science and Arts) are subscribed by the college. Moreover, e-books and e-journals are accessible through N-LIST (eShodhSindhu) consortium of INFLIBNET from the college as well as from remote places for the teachers and the students. Various classroom teaching methods are regularly used for the effective delivery of the curriculum. These include the following: Traditional Chalk and Talk method ICT-enabled teaching-learning method and use of different software. Distribution of pre-planned study materials Group discussion amongst the students during the class on a certain topic for better understanding. Use of Scientific models and charts for effective delivery of lesson Micro-teaching through simulation mode Presentation on both contemporary curriculum related topics by the students under supervision of teachers. Need based survey programs, field works and educational excursions coordinated by the Faculty members. Project works related to Practicum in different papers. Organisation of seminars and invited lectures by experts. Regular class tests, internal examinations, regular assessment in practical classes, viva-voce, and etc. are done by the teachers to keep track of the improvement of the students. Remedial and tutorial classes for each and every student. Concerned teachers maintain the detailed records of the classes held, assessments, project reports etc. The administration also keeps an eye on the students' progress, their needs and also on different activities of the institute regarding teaching-learning process to ensure effective delivery of curriculum.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	Nil	NA	NA

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Masters in Education (DODL Mode under University of Kalyani)	29/07/2018
<a href="#">View Uploaded File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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NIL	Nil	0
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### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Observation of children from various age-group (Early childhood, late childhood, Adolescent) in various situations [semester-I, course1.1.1]	25
BEd	Visit to school to find communication problem (1.1.4)	25
BEd	Visit to historical, ecological, commercial, political places [semester-II, course 1.2.7A]	37
BEd	School Internship (Observation) for one months (semester II session, 2018-20)	97
BEd	School Internship (Practice Teaching) for (Semester III, session - 2017-19)	100
BEd	Visit to polluted sites and preparation of report (Semester IV/ optional)	30
BEd	Collection of data regarding CWSN from Municipal records	25
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback from students denotes a form that is filled by the pupils on their last day of Test examination in the college during the final semester, i.e., Semester IV. Feedback is received on varied aspects of the institution including accessibility, office-work, canteen facility, laboratory and

availability of equipment, library and its resources, administration and various academic activities offered throughout the course. The points are calculated according to the grades given by the students in various criteria. The grades are given as A, B, C, D, E (where A5, B4, C3, D2, E1). The strengths and weaknesses mentioned by the students are summarized to make a full-fledged SWOT analysis. Feedback is also collected from the parents during Parent Teacher Meetings (PTMs). Suggestions and comments given by the parents are also taken in TC meetings into account for further development.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEEd	N.A.	100	510	100
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	100	0	11	0	0

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
16	16	8	4	1	3
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Each course has different kinds of practicum such as Assignment, Case Study, field visit, historical tour etc. are divided among the teachers. They act as mentors of these practices. At the time of School Internship (Semester -II) and teaching internship (Semester -III), students are divided into school. Every school has one or two mentor teachers who are mentoring the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
100	10	1:10

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

12	3	9	5	3
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2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Sohom Roy Chowdhury	Assistant Professor	Best Researcher Award by Indian Academic Researchers Association (IARA) Tiruchirappalli, Tamil Nadu: 620021, India
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	1.1	Semester-I(2018)	17/12/2018	08/03/2019
BEd	1.2	Semester-II(2019)	24/06/2019	13/09/2019
BEd	1.3	Semester-III(2018)	18/12/2018	08/03/2019
BEd	1.4	Semester-IV(2019)	21/06/2019	13/09/2019
<a href="#">View Uploaded File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows the curriculum, examination and evaluation prescribed by the affiliating university i.e. WBUTTEPA. The institute focuses on assessment for Learning instead of being merely assessment of Learning. Students participate in different cultural programmes besides academic activities. Class attendance is a mandatory factor for CIE. The college maintains a robust internal assessment mechanism to monitor the process and progress of assessment. Regular class tests or unit tests are being conducted by Faculties. The attendance and internal assessment record (assignments, tests and projects) are uploaded periodically on the college notice board and can be easily accessed at any time by the student. Besides curricular activities, students are encouraged to participate in different extracurricular activities viz. Talent Hunt, Science Exhibitions, Research Article writing, Auspicious Day Celebration, Sports. Students can engage themselves according to their interests and aptitudes.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

College follows the University Academic Calendar. Also the college has its own

academic calendar handbook which is distributed to every member of the college including every student in each academic session.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.sscollegeofeducation.org/images/syllabus.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1.1	BEd	N.A.	99	99	100
1.2	BEd	N.A.	97	97	100
1.3	BEd	N.A.	101	101	100
1.4	BEd	N.A.	100	100	100

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://ssce.ac.in/Pdf/IOAC/Student%20Satisfaction%20Survey%20\(SSS\)%20Analysis%20Report.pdf](https://ssce.ac.in/Pdf/IOAC/Student%20Satisfaction%20Survey%20(SSS)%20Analysis%20Report.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	N.A.	0	0

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
N.A.	N.A.	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil

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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	B.Ed.	0	0

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#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
B.Ed.	1

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#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Null	0	N.A.	0

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#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Null	Null	Null	Null	0	0	N.A.

No file uploaded.

#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	8	1	2	1
Presented papers	0	0	1	0

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### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and

Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NA	NA	0	0
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NA	NA	NA	0	0
No file uploaded.				

**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Academic and Curricular	School Internship	Shimurali Upendra Vidya Bhavan for Girls, Shimurali, Nadia- 741248	27/07/2018	10/10/2018	16
Academic and Curricular	School Internship	Shimurali Upendra Vidya Bhavan for Boys, Shimurali, Nadia- 741248	27/07/2018	12/10/2018	17
Academic	School	Chakdaha	27/07/2018	11/10/2018	17

and Curricular	Internship	Bapuji Valika Vidyamandir, Chakdaha, Nadia-741222			
Academic and Curricular	School Internship	Chakdaha Bapuji Vidyamandir (H.S.), Chakdaha, Nadia-741222	27/07/2018	11/10/2018	15
Academic and Curricular	School Internship	Rautari High School for Girls, Rautari, Nadia-741248	27/07/2018	09/10/2018	17
Academic and Curricular	School Internship	Rautari High School for Boys, Rautari, Nadia-741248	27/07/2018	10/10/2018	18

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	0
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2600000	2083865

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing

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### 4.2 – Library as a Learning Resource

#### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	18.05	2015

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6745	Nil	115	Nil	6860	Nil
Reference Books	3873	Nil	38	Nil	3911	Nil
Journals	18	Nil	4	Nil	22	Nil
Library Automation	1	Nil	2	744000	3	744000
e-Journals	6000	Nil	0	Nil	6000	Nil
e-Books	130000	Nil	0	Nil	130000	Nil
Others (specify)	0	0	1	62000	1	62000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
N.A.	N.A.	N.A.	Nil

No file uploaded.

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	25	10	25	0	0	5	0	100	0
Added	0	0	0	0	0	0	0	0	0
Total	25	10	25	0	0	5	0	100	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
N.A.	Nil



#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
691000	153370	650000	643389

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and Policies for Maintaining and Utilizing Physical, Academic, and Support Facilities at Shimurali Sachinandan College of Education At Shimurali Sachinandan College of Education, we are committed to maintaining state-of-the-art facilities that support both academic and co-curricular pursuits. The following outlines our procedures and policies for the upkeep and utilization of the physical, academic, and support resources available on campus.

**Laboratories:** We provide a range of well-equipped laboratories that support the practical needs of student-teachers across various method subjects. These include dedicated laboratories for Physical Science, Life Science, Social Science, Art Craft/SUPW, Mathematics, Language, and Psychology. Each lab is equipped with modern apparatus to facilitate hands-on learning experiences that are vital for the professional development of future educators.

**Computer Laboratory:** Our Computer Laboratory, developed with assistance from the UGC, caters specifically to the needs of Educational Technology and Evaluation in Education. The lab is outfitted with advanced computing equipment, high-speed internet connectivity, and a variety of educational software. This facility ensures that students can integrate technology into their teaching methodologies, making them proficient in the latest digital tools and techniques.

**Physical Education Facilities:** For physical education, the college provides specialized equipment and outdoor spaces to encourage physical fitness and development. These resources support the holistic growth of student-teachers, ensuring they can guide future students in both academic and physical activities.

**Library Services:** The open-access library is a central part of our academic infrastructure, fostering a conducive environment for research and study. With a multilingual collection that includes books, e-books, and academic journals, the library meets the diverse needs of our users. The library is fully automated using the integrated KOHA Library Management System, and offers Digital Library services through DSpace, enabling students and faculty to access digital resources seamlessly. Reprographic services are also available to both students and staff.

**Hostel Facilities:** Our Girls' Hostel, located within the college campus, is secure and well-maintained, ensuring the safety and comfort of our students. The hostel is surrounded by protective walls and equipped with CCTV cameras and security personnel, providing round-the-clock security. Internet access is also provided, ensuring that students have uninterrupted access to academic resources.

**Classroom Infrastructure:** Our classrooms are spacious and designed to facilitate interactive learning. Each classroom is equipped with sound systems and LCD projectors, supporting multimedia presentations and other educational technologies. This modern setup enhances the learning experience by allowing the integration of various teaching tools and methods.

**Multipurpose and Seminar Halls:** The college boasts a Multipurpose Hall and a Seminar Hall, both of which are equipped with ICT facilities. These halls are used for a variety of purposes, including academic seminars, workshops, and cultural events, promoting a vibrant campus life. By maintaining these facilities to high standards and ensuring they are accessible to all, we aim to create an environment that fosters both academic excellence

and personal growth.

<https://ssce.ac.in/Pdf/Procedures%20and%20Policies%20for%20Maintaining.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Beneficiary scheme	2	19500
Financial Support from Other Sources			
a) National	i) Post-Matric Scholarship ii) National Scholarship 2.0	47	352500
b) International	N.A.	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
DODL (M.A in Education)	09/02/2017	12	University of Kalyani
Remedial Coaching	13/05/2019	31	Shimurali Sachinandan College of Education
Remedial Coaching	14/05/2019	26	Shimurali Sachinandan College of Education
Remedial Coaching	15/05/2019	30	Shimurali Sachinandan College of Education

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Entry in Service	78	78	9	9

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
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1	1	5
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## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
N.A.	0	0	N.A.	0	0
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### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	WBUTTEPA	Education	WBUTTEPA	M.Ed.
2018	4	University of Kalyani	Education	University of Kalyani	M.Ed.
<a href="#">View File</a>					

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	9
SET	1
Any Other	3
<a href="#">View File</a>	

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
College Picnic and Annual Magazine Publication	College	190
Independence Day Observation	College	192
Teachers' Day Celebration	College	190
Celebration of 125th year of Chicago Speech of Swami Vivekananda	College	189
Observation of Republic Day(70th year)	College	190
Indoor Game	College	190
Annual Sports	College	194
Saraswati Puja	College	188
Celebration of International Mother	College	193

Language Day		
College Reunion	College	308
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	N.A.	Nil	Nil	Nil	N.A.	N.A.
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students, the most important stakeholder of our college, are the pivot point around which the education system revolves round. As per the directives of the Hon'ble State government, our college has a Students' Council which is a statutory body and takes active and prominent role in various academic and administrative issues. The Students' Council has its representation in the Governing Body of the institution to attach opinions and perceptions of the student community for the smooth-running of the college. The students also provide assistance to the college to carry out the admission process smoothly by exchanging their views and active participation. In particular, the Students' Council act as a bridge between the students and teaching support staffs to run the academic activities and provide guidance and suggestions to other students on different activities of the institution. Throughout the year they encourage students to perform different activities like- cultural programmes, Talent hunt, Annual sports, publication of annual magazine and wall magazines, Agomoni utsav, Saraswati puja, Fresher's welcome, Farewell to the outgoing candidates etc. Various types of social responsibility have also been carried out by the Council. Events like Dengue Awareness Programme, Rakhibandhan utsav, Awareness against child marriage, tree plantation programme etc. have been organised by them. The council strives hard towards the all-pervasive development of the college.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of Shimurali Sachinandan College of Education is a registered body under the West Bengal Societies Registration Act. 1961 vide Registration No. S/2L/NO 33919 of 2014-2015. The Association is governed by an Executive committee which is duly elected by the general members of the Association. Alumni Association is involved in various activities associated with College. Alumni Association of Shimurali Sachinandan College of Education donates books to the students who need the support. SSCEAA organizes Annual Reunion Programme every year, where many eminent alumni present and share their experiences with the present students. Member of alumni association actively participates in almost every programs organized by the College authority. Alumni association has its office at the first floor of the college and the office bearers regularly meet and discuss about the programs organized by the association in a regular basis. Mrs Sukla Biswas is the elected president of SSCEAA for the session of 2018-19. Dr. Sarmila Das has been elected to act as Working President for the year 2018-19 and Mr. Sujal Dutta and Arindam Das have

been elected as Joint Secretaries.

5.4.2 – No. of enrolled Alumni:

308

5.4.3 – Alumni contribution during the year (in Rupees) :

44500

5.4.4 – Meetings/activities organized by Alumni Association :

The alumni Association had organised 05 (five) meetings of the Executive Body in this academic year. Annual Reunion and Annual General Meeting of alumni association was held on 31st March 2019. Different programmes had been taken up by the Association like donation of books, distribution of prizes to the rank holders of our college, etc. The Association organized a special programme of Recitation by Munmun Mukherjee which was a memorable experience for the institution. The Association donated books to the college library. They also donated books to the needy students of both second and fourth semesters.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution. The vision of the institution is to evolve through collective leadership into a centre of academic excellence which while retaining its regional roots is able to encompass and articulate global concerns and the wider social imperatives. It seeks to achieve a wholesome synergy between academic practices, social empathy, cultural proclivities and co-curricular responsibilities so that all stakeholders may benefit and students particularly, may develop to their fullest potential. The institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration. The Governing Body delegates authority to the Secretary and Principal who, in turn share it with the different levels of functionaries in the college. The Heads of Departments, the Conveners of various committees and cells along with the staff representatives on higher decision-making bodies play an important role in determining the institutional policies and implementing the same. The faculties of the department are highly encouraging in participation of Institution activities such as members of Board of Studies, Academic Council, Committees, etc. The following are the various bodies and committees that are participated by the faculties for effective decision making. 1. Governing Body 2. Academic Council 3. Finance Committee 4. Building Committee 5. Teachers' council 6. Cultural Committee 7.Green Audit Committee 8.Anti Ragging Committee 9.Seminar committee 10.Community Out Reach Committee

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum development is a process through which an institute of the instructor designs or creates a plan

for a course or program. Furthermore, it is not a statement approach and includes continuous improvement wherein, the content is reviewed, revised and updated according to the needs and demands. Curriculum development is a process of improving in the curriculum. Various approaches have been used in developing curriculum. Commonly used approaches consist of analysis, design, selecting formation and review.

Teaching and Learning

Teaching and learning is a process that includes many variables. These variables interact as learners work to word their goals and incorporate new knowledge, behaviours, and skills that add to their range of learning experience. Teaching and learning go hand-in-hand. Effective teachers continually improve their skills by learning about the latest trends in the field of education. Teaching have is defined and to enacted engagement with learners enable their understanding and application of knowledge, concepts and processes. Learning is the institution is a Continuous process for the classes of people (for both teacher and student). We all learns something new every day by new methodology, namely • Teacher-centred Instruction • Small Group Instruction • Student centred constructivist Approach • Project Based Learning • Enquiry- based Learning • Cooperative Learning • Collaborative learning

Examination and Evaluation

Examination means drawing conclusion after gathering information and making new predictions. A test or examination (Exam or evaluation) is an educational assessment intended to measure a test-takers knowledge, skill aptitude, physical fitness, or classification in many other topic. Following exams are regularly taken by us- • Multiple choice Exams,- Multiple choice question usually include a phrase or stem followed by three to five options • Problem or case-based exams. • Oral exams • Open book and take home exams etc. • Theory Exams • Practical Exams.

Research and Development

Research and development activities focus on the innovation of new products or services. Our faculty chambers are engaged in research and development activities.

Library, ICT and Physical Infrastructure / Instrumentation	This institution has well equipped ICT based library
Human Resource Management	This institution always plan, develop and manage humans through quest and extension lectures academically
Admission of Students	students are admitted on the basis of merit. The institution follows stand-alone basis admission process.
Industry Interaction / Collaboration	This institution always goes through academic seminars, workshops in collaboration with other recognized institutions.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The Action plan is executed by the principle/teacher in charge and the staff members. Necessary help and resources are sought from the president and other members of the Governing Body. E.g.: e -tender.
Administration	The administration promotes e-governance and minimizing dependence on paper. Notice is published on website. As first step towards fuller administrative e-governance the library has been computerized.
Finance and Accounts	Finance and accounts are controlled using specific software. Salary bill is processed using COSA software use of PFMS for central grants are in practice.
Student Admission and Support	Admission is through online system. Students need not come to college before admission. On notified date the system is activated and category wise seats are declared. Students submit form online and category wise merit list is also published online. Eligible candidates make payment through e-payment mode and report to college on the date of commencement of class for verification of document and getting college roll number.
Examination	Registration, course wise enrolment for each semester and submitting examination form is done online through dedicated student portal.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support
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		workshop attended for which financial support provided	professional body for which membership fee is provided	
2018	SOHAM ROY CHOWDHURY CAMELLIA YASMIN	Use of ICT in Teaching Learning and Administrative process and Development of E-Learning Module	IQAC Shamaprasad college	1000
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	N.A.	N.A.	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Induction Programme	1	14/11/2018	13/12/2020	30
FDP	1	06/03/2019	12/03/2019	7
RC	1	14/02/2019	06/03/2019	21
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	5	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	Puja advance	Fees waiver

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure Financial compliance Internal audit is conducted yearly by the authority of the institution.



6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
N.A.	0	N.A.
No file uploaded.		

6.4.3 – Total corpus fund generated

0
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	N.A.	Yes	Principal, Shimurali Sachinandan College of Education
Administrative	Yes	Anuja Bhura and Associates	Yes	Secretary, Shimurali Sachinandan College of Education

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Internal Test Examination, before the university final examination, after analysing the marks, parents are called for providing remedial teaching for their wards. 2. Parents are provided with seating accommodation inside the premises, and for those students who are undergoing maternity and physical disability, parents are allowed to be accommodated in the college. 3. Since our college is in a rural area, a lot of parents take part in greenery projects. They donate seeds, stem cuttings, and help in grafting to beautify the college campus.

6.5.3 – Development programmes for support staff (at least three)

Support staff are encouraged to participate in the development programmes provided by the college. They are also encouraged to participate in various training programmes provided by the government, such as RUSA, West Bengal Health Scheme, PFMS Portal, IFMS, etc. Staff are provided on-duty leave and travelling allowances for participating in support programmes and visiting the Higher Education Department, etc.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- The college has successfully made the campus a completely free WiFi zone
- The institution acquired a server and successfully established a single networking architecture throughout campus
- The college has successfully installed CCTV cameras around campus
- Implementation of Digital Library in the Library
- Implementation of RFID Technology in the Library

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
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b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Celebration of Mahatma Gandhi's Birth Anniversary and Exhibition	10/10/2018	10/10/2018	10/10/2018	148
2018	Celebration of 125th Anniversary of Swami Vivekananda's Chicago Address Exhibition	01/10/2018	01/10/2018	01/10/2018	192
2018	Manav Bandhan: Road Show (Raksha Bandhan)	25/08/2018	25/08/2018	25/08/2018	181
2018	Celebration of Rabindranath Tagore's Death Anniversary	08/08/2018	08/08/2018	08/08/2018	172
2018	Organisation of Talent Hunt Programme	07/11/2018	07/11/2018	07/11/2018	169
2019	One Day Session on Revised Accreditation Framework of NAAC	25/04/2019	25/04/2019	25/04/2019	42

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
N.A.	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The institution is committed to implementing a sustainable eco-friendly Campus, ensuring a Plastic-Free Zone in the college, tree plantation, gardening and conducting a regular Environmental Audit system. Both the students and teachers are engaging Environmental Awareness programme for the large scale benefit of the community.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	2
Rest Rooms	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	3	3	Nil	1	1. Distribution of Cloth 2. Facility given to the community for use of Multi Purpose Hall 3. Electric (Function Festival)	BPL and Community Development	190
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
RULES REGULATIONS OF THE COLLEGE	02/07/2018	RULES REGULATIONS OF THE COLLEGE has published with Academic Calendar

and distributed to all the stakeholders of the college. All the Students must abide by the rules and regulations of the college which are maintained during the academic session.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Manav Bandhan: Road Show (Raksha Bandhan)	25/08/2018	25/08/2018	181
Celebration of 125th Anniversary of Swami Vivekananda's Chicago Address Exhibition	01/10/2018	01/10/2018	192
Celebration of Mahatma Gandhi's Birth Anniversary and Exhibition	10/10/2018	10/10/2018	148
Celebration of Rabindranath Tagore's Death Anniversary	08/08/2018	08/08/2018	172
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The institution is committed to implementing a sustainable eco-friendly Campus, ensuring the following measures: 1. a Plastic-Free Zone in the college,
The institution is committed to implementing a sustainable eco-friendly Campus, ensuring the following measures: 2. tree plantation
The institution is committed to implementing a sustainable eco-friendly Campus, ensuring the following measures: 3. gardening and conducting a regular Environmental Audit system
The institution is committed to implementing a sustainable eco-friendly Campus, ensuring the following measures: 4. No Smoking Zone
The institution is committed to implementing a sustainable eco-friendly Campus, ensuring the following measures: 5. Supply of Arsenic Free Purified drinking water in collaboration with Chanduria - I No. Gram Panchayet.

## 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Institutional Best Practices Maintained at Shimurali Sachinandan College of Education Shimurali Sachinandan College of Education has always endeavoured to provide our students with an atmosphere that values academic success, social responsibility, and holistic growth. As a leading teacher-training school, our primary goal is to prepare and equip future educators who will not only achieve in their jobs but also constructively contribute to society. Our institutional best practices are informed by a combination of classic educational principles

and contemporary pedagogical advances. These practices have been carefully created to guarantee that our students have a thorough and fulfilling experience, preparing them to face global issues with confidence and competence. Below are some of our institutions finest practices.

1. Democratic Decision-Making Process Shimurali Sachinandan College of Education emphasises participatory and democratic decision-making. All academic and administrative decisions are made with the input of stakeholders, who include faculty members, students, administrative personnel, and governing boards. We think that including all stakeholders in decision-making increases openness, accountability, and community ownership. Regular meetings, forums, and feedback sessions are organised to ensure that all voices are heard and that varied viewpoints are considered when developing policies and projects. This democratic structure enables us to respond quickly to the changing educational landscape while also meeting the individual needs and goals of our students and staff. The collaborative approach not only promotes a sense of community, but it also improves the efficacy of our educational and administrative activities.
2. Automated Library and Computerized Office Our institution prides itself on the state-of-the-art automated library that serves as a cornerstone of academic support. The library operates in both physical and virtual modes, providing students and faculty with access to a vast array of resources, including books, e-books, journals, e-journals, audio-visual materials, and multimedia content. We have integrated the KOHA Library Management Software, which ensures the smooth management of all library functions, from book issuance to cataloguing. Additionally, our Digital Library service, powered by DSpace, allows for the efficient management and dissemination of digital resources, making it easier for students and staff to access academic materials anytime, anywhere. The office operations at Shimurali Sachinandan College of Education are fully computerized. This digitization has streamlined administrative processes, ensuring that financial transactions, records management, and other operational tasks are handled efficiently. The transparency brought about by our system ensures that all financial transactions are visible and are subjected to timely audits, further enhancing accountability.
3. Encouragement of Research and Innovation At the heart of our academic mission is the encouragement of research and innovation. Both students and faculty are motivated to engage in research activities, exploring new ideas and methodologies to enhance the teaching-learning process. Teachers act as guides and mentors, assisting students in conducting research on various educational and societal issues. This practice nurtures a spirit of inquiry, critical thinking, and problem-solving among the students, qualities essential for future educators. Through workshops, seminars, and conferences, students are exposed to the latest developments in educational research. We also encourage faculty members to contribute to academic journals, attend conferences, and engage with the global academic community, thus enriching our institution's knowledge base and educational practices.
4. Video Analysis of Simulated Teaching One of the unique and highly effective practices at our college is the video analysis of simulated teaching sessions, which began in 2014. This practice has proven to be invaluable in enhancing the teaching skills of our students, who are training to become professional educators. During teaching internships and simulated teaching exercises, we record videos of each session in every pedagogy subject. Afterward, faculty members analyze the video recordings component-wise, offering detailed feedback on each students teaching performance. This structured analysis helps students identify their strengths and weaknesses in real-time. They can then refine their teaching methods, rectify errors, and improve classroom management skills. As a result, this practice ensures that our students graduate with superior teaching capabilities, making them better prepared to enter the education field.
5. Socially Useful Productive Work (SUPW) Socially Useful Productive Work (SUPW) is an integral part of our curriculum, aimed at promoting both individual

growth and community service. This program emphasizes practical and purposeful work that is directly related to the needs of learners and the community at large. The activities included under SUPW not only foster creativity and responsibility but also instill the values of teamwork, problem-solving, and environmental consciousness. Our SUPW programs include: • Painting • Gardening • Making best out of waste materials • Making paper bags • Crafting festive cards • Organic farming Through these activities, students develop hands-on skills and contribute to sustainable practices, which they can incorporate into their personal and professional lives. Additionally, the SUPW program aligns with our institution's commitment to serving the community by promoting environmentally friendly practices and fostering a strong sense of social responsibility.

6. Support for Advanced Learners and Competitive Exams To cater to the needs of advanced learners, our faculty members provide guidance and support for students aspiring to appear in various competitive exams, such as NET, SET, C-TET, and SSCE. Special sessions and tutorials are arranged to help students prepare for these examinations. Faculty members offer valuable insights and study materials, ensuring that our students are well-equipped to excel in these exams. This approach encourages academic excellence while providing students with additional opportunities for career advancement. By fostering an environment that nurtures ambition, we help students achieve their academic and professional goals.

7. Tutorial Systems In keeping with our focus on student-centric education, we have established tutorial systems that are tailored to meet the individual academic and personal needs of our students. These tutorials are organized according to a pre-arranged schedule, allowing students to receive focused attention from their instructors. Whether it's clarifying doubts, discussing complex topics, or offering career guidance, these tutorials serve as a valuable resource for student development. The tutorials also create a supportive learning environment where students can engage in meaningful dialogue with faculty members, enabling them to build deeper connections and enhance their understanding of course materials.

8. Talent Hunt Program The college recognizes the importance of co-curricular activities in the holistic development of students. To nurture these talents, we organize an annual Talent Hunt Program, where students are encouraged to showcase their skills in music, dance, drama, and other art forms. This program allows the faculty to assess students' competencies in non-academic areas and provides a platform for students to express their creativity. The Talent Hunt Program is not limited to performances within the college it also serves as a preparation ground for students to participate in inter-college cultural events. Our students have represented the institution at various cultural festivals, helping to foster an exchange of ideas and experiences with students from other institutions.

9. Eco-Friendly Campus Initiatives Our institution is deeply committed to sustainability and environmental consciousness. We have implemented several initiatives aimed at creating an eco-friendly campus, including: • Supply of Arsenic-Free Purified Drinking Water: In collaboration with Chanduria I No. Gram Panchayat, we provide purified drinking water on campus. This water supply is not only used by the college community but also made available to the local residents as part of our community outreach program, free of charge. • Organic Farming: As part of the SUPW program, we have initiated organic farming projects within the college grounds. This initiative teaches students the value of sustainable agriculture and highlights the importance of environmentally friendly practices. These initiatives reflect our commitment to ensuring that our campus remains a green and healthy environment, benefiting both the institution and the surrounding community.

Conclusion The best practices used at Shimurali Sachinandan College of Education are intended to provide a holistic educational experience that promotes intellectual progress, creativity, and social responsibility. We guarantee that our students are well-prepared to face future difficulties while contributing meaningfully to society by utilising democratic decision-making,

innovative teaching techniques, and community-focused programming. By sustaining these beliefs and practices, we continue to prepare our students to be educators who not only achieve in their fields but also inspire others to study, grow, and lead.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://ssce.ac.in/Pdf/Institutional%20Best%20Practices.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

**Institutional Distinctiveness: Fostering Democratic Dialogue and Social Responsibility** Shimurali Sachinandan College of Education (SSCE) stands out for its dedication to encouraging democratic dialogue and social responsibility via in-house discussions and debates on socially important subjects. This approach is consistent with the institutions objective of developing future educators who are not just academically competent but also socially conscious and responsible citizens. **Focus on Socially Relevant Topics** The internal discussions at SSCE are an important element of the institutions attempts to foster critical thinking and open communication. Faculty and staff carefully choose topics for these debates, with an emphasis on current, socially important issues that students and the larger community care about. For example, a recent discussion on the Women Reservation Bill focused on the vital subject of gender parity and womens presence in public life. Women account for about half of the population, yet women are under-represented in many aspects of society, including politics, leadership positions, and the employment. At SSCE, more than 70 of the student body is female, making talks about womens empowerment especially important. Students, professors, and staff were able to discuss the significance of legislative measures aimed at enhancing womens representation and how such laws might result in genuine social change by participating in a discussion on the Women Reservation Bill. **Structured Engagement and Critical Thinking** The discussions at SSCE are designed to foster critical thinking and respectful discourse. Participants are divided into two groups: those who argue in favor of the motion and those who oppose it. This structured approach encourages participants to critically analyze different viewpoints, build strong arguments, and engage in meaningful dialogue. This not only enhances the participants analytical skills but also promotes respectful communication—a key quality in any democratic society. By engaging in these debates, students and staff are encouraged to think beyond their own perspectives and consider the broader social and ethical implications of the issues at hand. This practice helps build a culture of inclusive dialogue and social consciousness, preparing students to be educators who can inspire and lead with empathy and understanding. **Leadership and Synthesis** The discussions are concluded with a synthesis of key points delivered by the Principal, who draws on the various arguments presented to highlight the broader educational and social implications. This final address reinforces the importance of leadership in academic discourse and demonstrates the institutions commitment to fostering informed, socially responsible citizens. **Conclusion** Through these internal talks, SSCE exemplifies its aim of becoming socially conscious educators. Engaging students and faculty in debates on vital social problems such as the Womens Reservation Bill promotes a feeling of responsibility, empathy, and leadership. This particular strategy enables the university to produce ethical leaders capable of addressing tomorrows societal concerns in addition to achieving academic achievement.

Provide the weblink of the institution

## 8.Future Plans of Actions for Next Academic Year

Future Plans of Action for the Next Academic Year Shimurali Sachinandan College of Education For the next academic year, Shimurali Sachinandan College of Education has a number of strategies in place to improve the campus atmosphere, academic offerings, and infrastructure. The Internal Quality Assurance Cell (IQAC) has identified critical areas for improvement that are consistent with the colleges objectives of academic achievement, inclusion, and sustainability.

1. Infrastructure Audit and M.Ed. Program Introduction An infrastructure audit will be conducted to assess the current facilities and identify improvements. This will ensure that resources are efficiently used to support growth. Additionally, the college is working towards the introduction of a Master of Education (M.Ed.) program, expanding its academic offerings to include postgraduate studies in education, thereby enhancing its position as a leading teacher-training institution.
2. Building Expansion The institution plans to undertake the horizontal extension of its existing building to accommodate more classrooms and academic facilities. This construction, overseen by the Nadia Construction Division (PWD), will provide additional space for both new academic programs and add-on courses aimed at enhancing student skills and employability.
3. Language Laboratory A new Language Laboratory will be established to help students improve their communication and language proficiency. This facility will be equipped with modern software and technology, enabling students to build essential soft skills for classroom teaching and broader educational contexts. This initiative aims to ensure that future educators are well-prepared for diverse teaching environments.
4. Sustainability Initiatives SSCE is committed to implementing an eco-friendly campus, including a plastic-free zone, regular tree plantations, and a structured Environmental Audit system. These initiatives will contribute to a greener campus and promote environmental awareness among students, aligning with the institution's vision of sustainability.
5. Accessibility for Physically Challenged Students The college aims to make its campus more inclusive by installing an elevator to assist physically challenged students and staff. This addition will enhance accessibility and ensure that everyone can easily navigate the campus, promoting a more inclusive learning environment.
6. Seminars, Symposiums, and Workshops The IQAC plans to organize more seminars, workshops, and symposiums in collaboration with prestigious academic institutions. These events will provide opportunities for students and faculty to engage with experts in various educational fields, fostering intellectual growth and professional development.
7. Biometric Attendance System A Biometric Attendance System will be implemented to monitor the attendance of all teaching and non-teaching staff. This system will ensure accuracy and transparency, with attendance records uploaded to the college website weekly.
8. Power Backup and Sports Facilities To guarantee an uninterrupted power supply, an additional generator will be acquired. Furthermore, the college plans to invest in more sports materials and physical education equipment to encourage student participation in physical activities and promote well-being.

Conclusion These future plans demonstrate SSCEs dedication to improving educational infrastructure, creating inclusion, and promoting sustainability. By implementing these approaches, the university hopes to maintain a high-quality learning environment for its students and faculty, bolstering its image as a premier centre for teacher education.